



MINUTES
IHTSDO-WHO INTERIM HARMONISATION PANEL
Wednesday 9th July 2008 21.30 CPH [20.30 BST]

Attendees

Penny Allbon
James Campbell
Chris Chute
Karen Gibson
Marjorie Greenberg
Marcelline Harris
Martin Severs
Bedirhan Ustun
Jennifer Zelmer

Note: These minutes represent a record of discussions from participants in an interim Harmonization Panel. The official panel members will be confirmed when both WHO and IHTSDO have identified their representatives on the panel and a Chair has been selected.

1. Minutes of the Last Meeting

The minutes of the last meeting (February 4, 2008) were approved with three amendments:

- The words “harmonization board” should be changed to “harmonization panel”.
- Addition of B. Ustun to the list of attendees.
- A short paragraph should be inserted at the beginning of the minutes to indicate that the minutes are a record of discussion from an interim panel. The official panel will be confirmed when both organizations have identified their representatives on the panel.

ACTION

J. Zelmer to update the minutes with the changes noted above and circulate to participants.

2. Publication of Papers from Harmonization Panel Meetings

It was agreed that from the July 9, 2008 meeting onwards, minutes from meetings would be made available publicly by posting on the websites of either or both organizations once approved by the members of the interim or final Panel at their next meeting.

In addition, it was agreed that M. Severs would update the slide deck entitled “IHTSDO-WHO Harmonization Panel, IHTSDO and WHO Secretariat Version 3” and add a short preamble regarding the aims and nature of the harmonization efforts. It was agreed that if no adverse comments were received by July 25th, this slide deck can be freely shared (e.g. posted on websites of the two organizations).

ACTION



WHO and IHTSDO to identify suitable locations on their web sites for publication of papers from harmonization panel meetings.

All members to provide feedback to M. Severs on the slide deck circulated prior to the meeting by July 25th. M. Severs to update the slide deck based on any feedback received.

3. Formal Representatives from Both Organizations

A draft list of members for the Harmonization Panel was circulated prior to the meeting. It was agreed that, given that there would be technical Working Groups for specific programs referenced in the harmonization agreement, the membership of the Harmonization Panel should be focused on governance and strategic issues, rather than technical questions. Its members would have decision-making power on matters within the scope of the Harmonization Agreement.

M. Severs confirmed IHTSDO representation on the Panel, subject to discussion at the October 2008 IHTSDO General Assembly meeting, and indicated that he would shortly provide a list of potential Chairs to WHO. B. Ustun indicated that WHO would finalize WHO representation on the Panel at the October 2008 WHO Family of International Classifications (FIC) Network Meetings, with subsequent ratification by WHO's Assistant Director General and/or Director General.

It was agreed that the list of members would be brought back to future meetings as a living document. It was also agreed that official members of technical Working Groups would be listed as they are identified. For the ICD-10/SNOMED CT mapping effort, it was noted that J. Campbell is leading this group. A number of individuals from the IHTSDO and WHO FIC Communities of Practice are currently involved in this effort. J. Campbell invited WHO to suggest ways in which members of the WHO FIC Network could be further engaged in this effort, including eliciting feedback from the WHO Network on draft mapping documentation.

ACTION

WHO and IHTSDO to confirm representatives for the Harmonization Panel.

WHO to hold an offline discussion regarding how best to engage in this effort as part of the upcoming WHO FIC Executive call or a similar forum. At a subsequent Panel meeting, WHO representatives will suggest how members of the WHO FIC Community of Practice could be further engaged in the Working Group that is undertaking the ICD-10 Second Edition/SNOMED CT mapping.

4. Electronic Copy of ICD-10

B. Ustun indicated that an updated version of the electronic copy of ICD-10 in XML form was available as of two weeks ago. He noted that he was working to resolve legal questions in terms of the broader availability of electronic copies of ICD-10 (R. Jakob is following up on this in B. Ustun's absence). On an interim basis, he indicated that WHO could make available an electronic copy of ICD-10 to J. Campbell and others involved in the current ICD-10 Second edition/SNOMED CT mapping effort for the purposes of enabling that effort



to proceed expeditiously, particularly with respect to tooling environment development. This position was unanimously supported by members of the interim Harmonization Panel.

C. Chute noted that his team is developing a Wiki editor that is populated with ICD and SNOMED CT. He indicated that his team was considering sharing this tool through Open Health Tools on an open source basis. He offered to send documents related to this effort to J. Zelmer for consideration as part of the tooling request for proposals process that is currently underway through IHTSDO.

ACTION

B. Ustun to make a copy of the electronic version of ICD-10, second edition available to the Mapping Special Interest Group for the purposes of enabling the mapping effort to proceed expeditiously.

B. Ustun to provide an update to the next meeting of the interim Harmonization Panel regarding the progress of efforts to make electronic copies of ICD-10 available more broadly.

C. Chute to send tooling specifications that have been developed at Mayo to J. Zelmer.

5. Agreement on WHO FIC Prioritization Agenda

The priority order of the harmonization work between WHO and IHTSDO as proposed by the WHO FIC Council in Geneva was confirmed as follows:

- First: ICD-10 second edition mapping
- Second: ICF mapping
- Third: ICD-11 development.

Questions arose regarding the relative priority of the work related to ICF. P. Allbon agreed to raise these issues through WHO-FIC communications channels.

ACTION

P. Allbon to raise outstanding questions regarding the relative priority of work related to ICF/SNOMED CT mapping through WHO-FIC communications channels.

6. Multi-Lingual Representation: Principles for Discussion

It was agreed that this item would be deferred to the next meeting of the interim Harmonization Panel.

7. First Legal Draft of Harmonization Agreement

Two documents related to this item were circulated in advance of the interim Harmonization Panel meeting. M. Severs highlighted changes that had been made (shown in purple) with respect to criteria for the selection of potential Chairs for the Panel. He also agreed to change the description of the WHO membership of the Panel (top of page 6) given that WHO staff are not in a position to serve as official members of the Panel.



It was noted that the Harmonization Agreement includes provision for a program/project officer to support the harmonization efforts. There is a need to clarify the source(s) of resources to support this position.

B. Ustun indicated that he would communicate with M. Severs after he had returned from holidays on July 19th regarding the status of this agreement, missing information that was required so that the agreement could be completed, and related issues.

ACTION

B. Ustun to communicate with M. Severs regarding outstanding issues related to the draft harmonization agreement.

8. SNOMED CT/ICD-10 Business Planning

Two documents related to this item were circulated in advance of the meeting. J. Campbell provided an oral update on progress made to date. He also offered to share additional materials produced by the working group with the members of the interim Harmonization Panel. J. Campbell also noted that feedback from IHTSDO Members on use of the map and expected map development is being collated.

Members of the interim Harmonization Panel expressed their appreciation for the efforts of the working group and the progress made to date.

It was agreed that a project charter for the ICD-10/SNOMED CT mapping work would be developed to provide a high-level summary of the activities being undertaken and planned, in a way that would align with the overall business principles. This would form an appendix to the Harmonization Agreement. M. Severs, K. Gibson, J. Campbell, P. Allbon, J. Zelmer, and M. Harris agreed to draft this charter for review/endorsement by the Harmonization Panel at a subsequent meeting.

ACTION

J. Zelmer to circulate the latest version of the mapping tooling requirements document produced by the mapping Working Group to the interim Harmonization Panel, along with information on how to sign up for the online Collaborative Space.

Subgroup of the Harmonization Panel to develop a project charter for the ICD-10/SNOMED CT mapping work that would form an appendix to the Harmonization Agreement.

J. Campbell to explore with M. Harris and C. Chute options for a presentation of mapping work in progress to WHO FIC stakeholders.

B. Ustun to consider need for development of high-level mapping business plan for briefing WHO executive leadership.



9. NHS License for Raw Materials

M. Severs indicated that discussions with respect to the license were progressing with NHS legal counsel. He expected to be able to bring a progress report back to the next meeting of the interim Harmonization Panel.

10. Meeting Schedule

The interim Harmonization Panel agreed to meet by teleconference every 2 months, with meetings in both September and October given the key upcoming decision points for IHTSDO and WHO FIC in October 2008. Teleconferences will be held at 20:30 UK time.

ACTION

J. Zelmer to circulate an email to participants and those not able to attend to confirm meeting dates.

11. IHTSDO Responses to Medical Society Requests Regarding ICD-11

J. Zelmer reported that IHTSDO had begun to receive requests from national medical societies for copies of SNOMED CT to support their participation in ICD-11 development efforts. She noted that, based on a discussion with B. Ustun, requestors were being advised of the harmonization discussions that are underway and the option of communicating with the WHO Secretariat for further information on ICD-11 development.

12. Other Business

Members of the interim Harmonization Panel wished B. Ustun a very happy birthday.